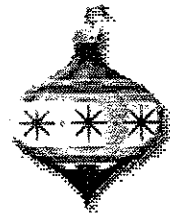


Fremont Parks & Recreation Department
37th Annual
HOLIDAY CRAFT BAZAAR
Saturday, December 6, 2014
Christensen Field – Fremont, Nebraska



Thank you for your interest in our bazaar. Our goal is to make this a positive experience for the exhibitors and public alike. Your cooperation in adhering to the following guidelines will help ensure the success for all!

IMPORTANT TIMES:

- Doors open for set-up at 6:00 am and will be secured by 8:45 am.
- Please have your hand stamped at the front entrance to re-enter the building.
- Vendor's vehicle's **MUST** be moved to back part of parking lot by 8:45 am for customer parking.
- Show hours are 9 am to 3 pm (vendors are expected to remain set up until 3 pm).
- If you are not set up by 9 am, your table /space may be sold or given away, refunds will not be issued.
- Doors close at 5 pm, vendors **MUST** be out of the building by this time.

TABLE SPACE:

- Each space is approximately 8'x 6 ½'. The size includes the space occupied by the table and (1) chair. (Additional chairs will be made available for you if needed)
- If you do not want the table and/or chair provided, please make note of that on form below.
- Items/Displays outside your allotted space are prohibited.
- Electricity is only available along the walls and designated areas marked on diagram.
- Cost per booth is \$30.00 (sales tax included).
- **CANCELLATION POLICY:** Craft tables/spaces cancelled after 5 pm November 1, 2014 will not be refunded.



RESERVATIONS:

- Please call 402-727-2630 for reservations beginning on Sept. 10, 2014. Have several choices ready when you call as several tables have been sold to vendors who participated and reserved the same booth from last year's show.

NOTES:

- No antique or white elephant items allowed.
- Tax is currently 7% in Fremont.
- A sales tax number is required by the Nebraska Department of Revenue and we are required to provide a list of our vendors to the NDR.
- Candles are NOT allowed to be burned and no smoking is allowed in the exhibit area.
- Promotion: Advertising is provided in area newspapers, shoppers, radio, cable, City website, professional signs and flyers are posted throughout the area. Concessions will be available.
- We do not separate vendors selling the same items. You call us and choose your table. It is your responsibility to find out if there are other vendors from your company
- The craft show is held regardless of the weather. You may call 402-727-2812 for a recorded message only to verify cancellation of the show. Messages cannot be left at this number. It is your choice to attend the show or not. Refunds will **ONLY** be issued if you cancel prior to 5 pm, November 1.

EARLY REGISTRATION FOR NEXT YEAR – SATURDAY, DECEMBER 5, 2015

- Early registration can only be made for the **EXACT TABLE(S)** you have in the 2014 show.
- Registration forms **must be completed and turned in Dec. 6**, during the craft show and payment **must be received** by Dec. 30, 2014 to: 400 E. Military, Fremont NE 68025
- There will be a basket at the admissions table all day...Please place your registrations for the 2015 show in this basket
- Reminder phone calls **will not** be done this year. **If payment is NOT received by Dec. 30, 2014-your pre-registration is void.**
- Those not registering at the 2014 show must wait until the regular sign up date -September 2015. Letters will be sent out at the **end** of August with additional details.

FREMONT PARKS & RECREATION

400 E. Military

FREMONT, NE 68025

(402) 727-2815 – Show Director

(402) 727-2630 – Main Office

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2014 Holiday Craft Bazaar Registration Form

I have read the instructions above and accept full responsibility for my craft items and space.

Exhibitor Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Day Time Phone: _____ Tax ID Number: _____

Do you want us to provide a table in your space? Please circle yes or no for each booth number reserved.

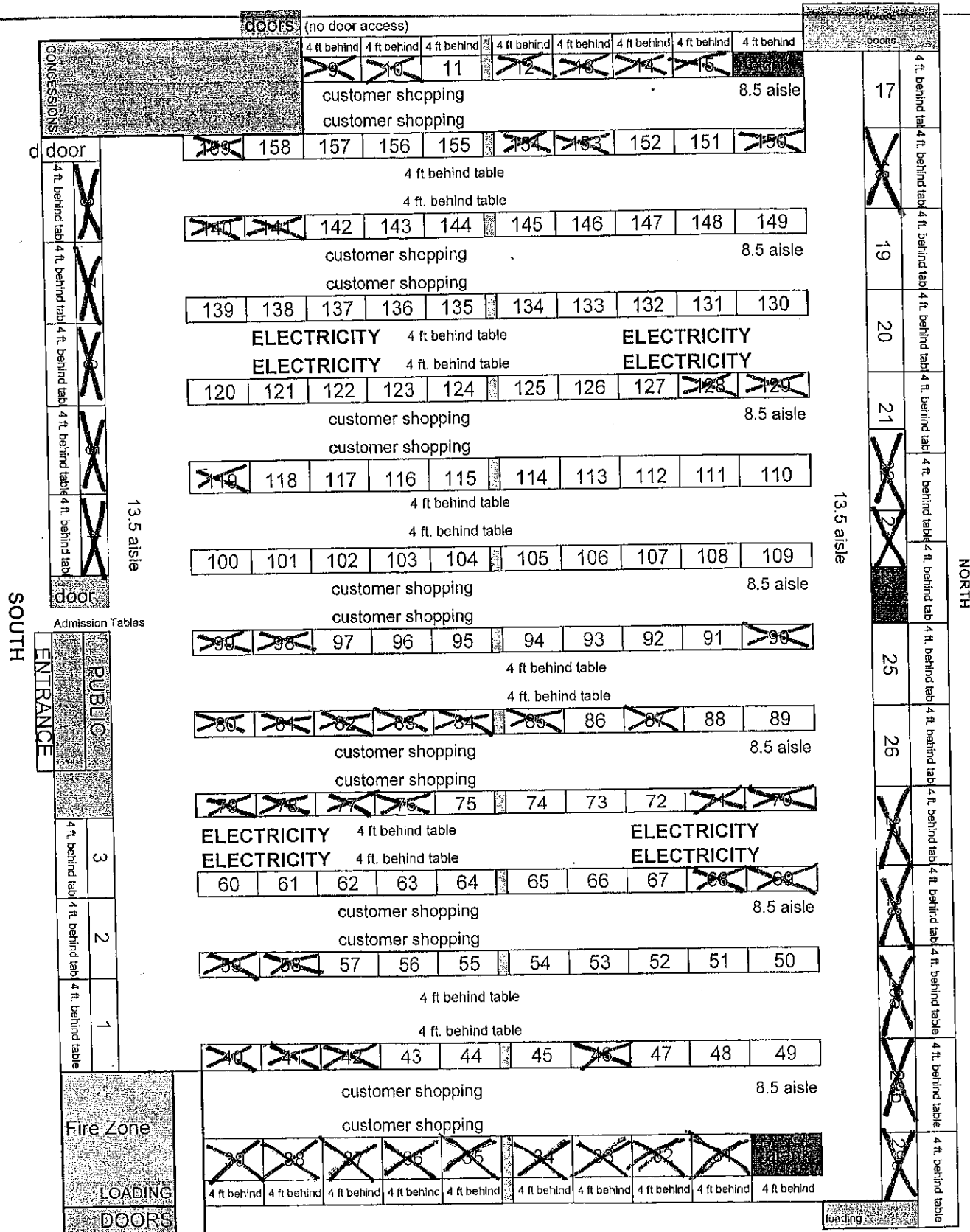
Booth # _____

Table? Yes or No Yes or No Yes or No Yes or No Yes or No

WHAT ITEM/ITEMS ARE YOU SELLING _____



WEST



EAST (each space is approximately 8 ft. x 6.5 ft)